

The Board Development Series Certificate Program



THE BOARD DEVELOPMENT SERIES (INTAKE #2) FOR BOARD MEMBERS & TOP MANAGEMENT

Part I: Board Basics – An Introduction to Board and Corporate Governance

Module 1: The Definition of and Rationale for Good Corporate Governance
Module 2: Building an Effective Board – Roles and Authorities, Duties and Liabilities
Module 3: Board Election, Composition and Structure – The Right Mix-of-Skills and Importance of Independent Directors
Module 4: Executive and Non-Executive Remuneration – How to Attract, Retain and Motivate Directors and Officers
Module 5: The Working Procedures of the Board and Its Committees, and the Role of the Corporate Secretary
Module 6: Case Study: Conducting a Board Self-Evaluation

Modules 1-6 will be held on
November 30th, December 1st, 2nd - 2006

InterContinental Citystars
Cairo, Egypt

Part II: Board Specifics – Practical Tools for Strategic Guidance and Managerial Oversight

Module 1: The Role of the Board in Setting Strategy – Setting Strategy and Monitoring Performance
Module 2: What Every Director Needs to Know About Finance and Accounting
Module 3: The Interaction between the Board and Management – Obtaining the Right Information in a Timely Manner
Module 4: A Guide to Succession Planning – What Every Board Needs to Know
Module 5: Choosing and Evaluating the CEO
Module 6: Case Study: The Board's Changing Role: From a Family-Owned to a Listed Company

Modules 1-6 will be held in
February/March, 2007

5 Stars Hotel
Cairo, Egypt

Part III: Board Specifics – The Role of the Board in Disclosure and Transparency

Module 1: An Introduction to the Board's Role in Information Disclosure and Transparency
Module 2: The Board and Risk Management
Module 3: Establishing Internal Audit and Control Procedures
Module 4: The Board and its Audit Committee
Module 5: How to Interact With the External Auditor
Module 6: Case Study: Developing a Model Annual Report

Modules 1-6 will be held in
April/May, 2007

5 Stars Hotel
Cairo, Egypt

Part IV: Board Specifics – The Role of the Board in Protecting Shareholder Rights

Module 1: An Introduction to the Board's Role in Protecting Shareholder Rights
Module 2: The Board's Role in Preparing for and Conducting the General Meeting of Shareholders
Module 3: The Board's Role in Shaping the Company's Dividend Policy
Module 4: The Board's Role in Related Party, Extraordinary and Control Transactions
Module 5: The Board's Role in Managing Corporate Conflicts
Module 6: Case Study: Building a Corporate Governance Improvement Plan

Modules 1-6 will be held in
June/July, 2007

5 Stars Hotel
Cairo, Egypt

CERTIFIED DIRECTOR